



CLALLAM 2 FIRE-RESCUE

P.O. Box 1391, Port Angeles, WA 98362 • 360-457-2550 • www.clallamfire2.org

Jake Patterson
Fire Chief

Keith Cortner
Commissioner

Steve Hopf
Commissioner

Dan Huff
Commissioner

Special Meeting Minutes

Tuesday, May 12, 2026 at 10:00 AM
1212 E 1st Street, Port Angeles, WA 98362

Present:

Keith C. Cortner, Chairman
Dan A. Huff, Vice Chair
Steven G. Hopf, Commissioner

Jake Patterson, Fire Chief
Heather Catuzo, Board Secretary

Guests: None

Call to Order

Chairman Cortner called the meeting to order at 10:00 AM.

Pledge of Allegiance

Chairman Cortner led the pledge of allegiance.

Public Comments None offered

New Business:

Executive Session per RCW 42.30.110 (1)(g) to review the performance of a public employee.

Chairman Cortner moved the meeting into executive session at 10:00 AM to discuss one item concerning the performance of a public employee. The estimated time of the executive session was 60 minutes, reconvening at 11:00 AM. No action was expected to be taken after the session.

At 11:00 AM the executive session was extended 30 minutes until 11:30 AM.
At 11:30 AM the executive session was extended 15 minutes until 11:45 AM.
At 11:45 AM the executive session was extended 10 minutes until 11:55 AM.
At 11:55 AM, Chairman Cortner reconvened the open meeting.
No action was taken.

Adjournment

With no further business to be conducted, Commissioner Huff made a motion to adjourn. Commissioner Hopf provided a second to the motion, and with no discussion, the motion carried unanimously. Chairman Cortner adjourned the meeting at 11:55 AM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "K. Cortner", written over a horizontal line.

Keith C. Cortner, Chairman

A handwritten signature in blue ink, appearing to read "Heather Catuzo", written over a horizontal line.

Heather Catuzo, Board Secretary