CLALLAM 2 FIRE-RESCUE

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Jake Patterson	Keith Cortner	Steve Hopf	Dan Huff
Fire Chief	*Commissioner*	*Commissioner*	*Commissioner*

Work Session Minutes

Tuesday, July 14, 2026 at 10 AM
1212 E 1st Street, Port Angeles, WA 98362

Present:
Keith C. Cortner, Chairman
Dan A. Huff, Vice Chair
Steven G. Hopf, Commissioner
Jake Patterson, Fire Chief
Kevin Denton, Deputy Fire Chief
Heather Catuzo, Board Secretary

Guests:
Bryan Brice, Optimal Outcome Consulting
Emily Hanson, Peninsula Daily News
Kate Haworth
Gordie Olson, GMP Consulting
Greg Prothman, GMP Consulting

Call to Order

Chairman Cortner called the meeting to order at 10:00 AM.

Pledge of Allegiance

Chairman Cortner led the pledge of allegiance.

Public Comments None offered

New Business

1. Fire Chief Hiring: Discuss and take action

The Board discussed the proposal evaluation process. The item was discussed then tabled until the July 21, 2026 regular meeting.

2. PENCOM User Fees/PENCOM Advisory Board: Discussion

Chief Patterson provided a background on the user fees and how they were originally set up. The agreement requires unanimous agreement on any fee structure changes, which are opposed by law enforcement. The Board discussed the possibility of using JEFFCOM as a dispatch service. A meeting with JEFFCOM has been scheduled for August 4, 2026.

3. Olympic Ambulance Agreement: Discussion

A draft agreement was shared with the Board. The Board asked Chief Patterson to alter the proposal regarding the approval/notification process releasing Olympic Ambulance to work outside the District. The agreement will be presented to Olympic Ambulance for consideration.

Chairman Cortner moved the meeting into executive session to discuss one item concerning potential litigation at 10:53 AM for 20 minutes with an expected return at 11:13 AM. No action was expected to be taken. The meeting was reconvened at 11:13 AM.

Adjournment

With no further business to be conducted, Commissioner Huff made a motion to adjourn. Commissioner Hopf provided a second to the motion, and with no discussion, the motion carried unanimously. Chairman Cortner adjourned the meeting at 11:14 AM.

Respectfully Submitted,

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Keith C. Cortner, Chairman

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Heather Catuzo, Board Secretary